

pemeringkat, Self-Regulatory Organization (SRO), serta komunitas keuangan terkait lainnya.

Sekretaris Perusahaan juga mengelola kegiatan terkait fungsi Departemen *Corporate Social Responsibility*, *Institutional Relation*, *Corporate Office*, dan *Corporate Communication*, termasuk berkoordinasi dan mendukung Direktorat atau pemangku kepentingan lainnya untuk kelancaran dan kesuksesan aksi korporasi yang dilakukan oleh Perseroan.

Self-Regulatory Organizations (SRO) and other members of the financial community.

The Corporate Secretary also managed activities relating to the department's functions in corporate social responsibility, institutional relations, corporate office, and corporate communications; including coordinating and supporting the Directorates or other stakeholders to successfully perform the corporate actions.

■ KORESPONDENSI SEKRETARIS PERUSAHAAN

CORRESPONDENCES OF THE CORPORATE SECRETARY

Dalam rangka memenuhi peraturan dan meningkatkan komunikasi yang efektif, Perseroan mengadakan acara *media gathering*, *press conference*, *media visit*, *public expose* serta distribusi siaran pers untuk mengomunikasikan perkembangan operasional dan kondisi keuangan Perseroan terkini. Di samping itu, Perseroan juga menyampaikan informasi kepada seluruh pegawai melalui program komunikasi internal. Hal ini dilaksanakan untuk menjamin kesetaraan dalam penyebaran informasi kepada seluruh pemangku kepentingan.

In compliance with the regulations and improve the effectiveness of its communication, the Company organized media gatherings, press conferences, media visits, public exposes, and press release distributions to communicate its operational development and the latest financial condition. In addition, the Company also conveyed information to all employees through its internal communications program. This was done to ensure equal access to information to all stakeholders.

Pada tahun 2024, beberapa kegiatan terkait dengan pemangku kepentingan yang telah dilakukan oleh Sekretaris Perusahaan diantaranya: menyelenggarakan RUPS sebanyak 1 kali; menghadiri setiap pelaksanaan Rapat Dewan Komisaris dan Rapat Direksi serta membuat Notulen hasil Rapat Direksi; menjalin komunikasi dengan Institusi Pemerintah dan Lembaga Regulator, serta lembaga-lembaga terkait lainnya; menyelenggarakan rapat dengar pendapat dan kunjungan kerja dengan DPR-RI; menyelenggarakan/partisipasi *media site visit*, pameran dan menyelenggarakan *press conference* serta *teleconference*.

In 2024, the Corporate Secretary has conducted several activities related to the stakeholders: organized 1 GMS; participating in every meeting of the Board of Commissioners and Directors as well as preparing the Minutes of Meetings; communicated with the Government Institution and Regulator, also other relevant institutions; organized feedback meetings and work visits from members of DPR-RI; organized or participated in public exposes, media site visits, exhibitions and arranged for press conferences as well as teleconferences.

■ KETERBUKAAN INFORMASI

INFORMATION DISCLOSURE

Dalam rangka mendukung keterbukaan informasi kepada publik, Perseroan senantiasa melakukan pelaporan kepada regulator setiap tahun. Sekretaris Perusahaan, dibantu oleh Departemen Hubungan Investor dan *Group Head of Sustainability Office*, menyusun dan menerbitkan Laporan Tahunan serta Laporan Keberlanjutan secara berkala untuk memenuhi ketentuan regulasi.

In order to support information disclosure to the public, the Company always reports to the regulator every year. Corporate Secretary, assisted by Department of Investor Relations and Group Head of Sustainability Office, compiles and publishes the Annual Report and Sustainability Report on a regular basis to fulfill regulatory requirements.

Selain Laporan Tahunan dan Laporan Keberlanjutan, pada 2024 Perseroan telah menerbitkan Keterbukaan Informasi sebagai berikut:

In addition to the Annual Report and Sustainability Report, in 2024 the Company has published the following Information Disclosures:

Keterbukaan Informasi Information Disclosure

No.	Tanggal Date	Perihal Content	Nomor Number
1	5 Januari 2024 5 January 2024	Laporan Bulanan Registrasi Pemegang Efek Desember 2023 Monthly Report of Securities Holders Registration in December 2023	001205/KS.06.01/ SUP/50064662/2000/01.2024
2	8 Januari 2024 8 January 2024	Laporan Realisasi Penggunaan Dana atas Penambahan Modal Melalui Hak Memesan Efek Terlebih Dahulu PT Semen Indonesia (Persero) Tbk Realization Report on the Use of Funds for Capital Increase through Pre-emptive Rights PT Semen Indonesia (Persero) Tbk	00408/KU/ SUP/50048620/2000/01.2024
3	10 Januari 2024 10 January 2024	Informasi Data Hutang/Kewajiban dalam Valuta Asing Desember 2023 Information on Debt/Liabilities in Foreign Currencies December 2023	007909/KU.02.02/ SPT/50064662/2000/01.2024
4	15 Januari 2024 15 January 2024	Laporan Realisasi Penggunaan Dana Atas Penambahan Modal Melalui Hak Memesan Efek Terlebih Dahulu PT Semen Indonesia (Persero) Tbk Realization Report on the Use of Funds for Capital Increase through Pre-emptive Rights PT Semen Indonesia (Persero) Tbk	000408/KU/ SUP/50048620/2000/01.2024
5	17 Januari 2024 17 January 2024	Perubahan Komite Audit SIG Changes in the SIG Audit Committee	006717/KS/ SUP/50056838/2000/01.202
6	2 Februari 2024 2 February 2024	Tanggapan dan Penyampaian Laporan Realisasi Penggunaan Dana Periode Desember 2023 SIG Response and Submission of the Report on the Realization of Fund Utilization for the December 2023 Period SIG	016931/KU/ SUP/50048620/2000/01.2024
7	6 Februari 2024 6 February 2024	Laporan Bulanan Registrasi Pemegang Efek Januari 2024 Monthly Report of Securities Holders Registration in January 2024	8905/KS.06.01/ SUP/50064662/2000/02.2024
8	9 Februari 2024 9 February 2024	Informasi Data Hutang/Kewajiban dalam Valuta Asing Januari Information on Debt/Liabilities in Foreign Currencies January	001009/KU.02.02/ SPT/50056849/2000/02.2024
9	5 Maret 2024 5 March 2024	Laporan Bulanan Registrasi Pemegang Efek Februari 2024 Monthly Report of Securities Holders Registration in February 2024	2005/KS.06.01/ SPT/50056849/2000/03.2024
10	9 Maret 2024 9 March 2024	Informasi Data Hutang/Kewajiban dalam Valuta Asing Februari Information on Debt/Liabilities in Foreign Currencies February	00109/KU/03.01/ SUP/50056838/2000/03.2024
11	25 Maret 2024 25 March 2024	Penyampaian Mata Acara RUPST 2024 Submission of the 2024 AGMS Agenda	016025/KS.08.02/ SUP/50056838/2000/03.2024
12	28 Maret 2024 28 March 2024	Pengumuman RUPST 2024 Announcement of the 2024 AGMS	05028/KS.08.02/ SUP/50056838/2000/03.2024

No.	Tanggal Date	Perihal Content	
13	5 April 2024 5 April 2024	Laporan Bulanan Registrasi Pemegang Efek Maret 2024 Monthly Report of Securities Holders Registration in March 2024	8205/KS.06.01/ SPT/50056849/2000/04.2024
14	9 April 2024 9 April 2024	Informasi Data Hutang/Kewajiban dalam Valuta Asing Information on Debt/Liabilities in Foreign Currencies	000109/KU.02.02/ SPT/50056849/2000/04.2024
15	9 April 2024 9 April 2024	Laporan Keberlanjutan Tahun 2023 2023 Sustainability Report	1609/HM.04/ SUP/50056838/2000/04.2024
16	11 April 2024 11 April 2024	Pemanggilan Rapat Umum Pemegang Saham Tahunan Invitation of Annual General Meeting of Shareholders	0211/KS.08.02/ SUP/50056838/2000/04.2024
17	11 April 2024 11 April 2024	Penyampaian Annual Report 2023 Submission of the 2023 Annual Report	1009/HM.04/ SUP/50056838/2000/04.2024
18	30 April 2024 30 April 2024	Laporan Keuangan Konsolidasian SIG dan AP per 31 Maret 2024 Consolidated Financial Statements of SIG and AP as of 31 March 2024	7830/KU.03.01/ SPT/50056838/2000/04.2024
19	30 April 2024 30 April 2024	Laporan Penyampaian Kesiapan Dana Untuk Pembayaran Obligasi Berkelanjutan I Tahap II 2019 Seri A Report on the Submission of Fund Readiness for the Payment of Sustainable Bonds I Phase II 2019 Series A	014730/KU/ SUP/50048620/2000/04.2024
20	6 Mei 2024 6 May 2024	Ringkasan Risalah Rapat Umum Para Pemegang Saham TB 2023 Summary of the Minutes of the General Meeting of Shareholders for Fiscal Year 2023	21406/KS.08.02/ SPT/50056838/2000/05.2024
21	7 Mei 2024 7 May 2024	Laporan Bulanan Registrasi Pemegang Efek April 2024 Monthly Report of Securities Holders Registration in April 2024	3906/KS.06.01/ SPT/50056849/2000/05.2024
22	14 Mei 2024 14 May 2024	Jadwal Pembagian Dividen Tunai TB 2023 Schedule for the Distribution of Cash Dividends for Fiscal Year 2023	14607/KS.08.02/ SUP/50056838/2000/05.2024
23	24 Mei 2024 24 May 2024	Informasi Perubahan NPWP (Kode Emiten: SMGR) Information on NPWP Change (Issuer Code: SMGR)	4522/KS/ SUP/50056838/2000/05.2024
24	28 Mei 2024 28 May 2024	Keterbukaan Informasi Pemegang Saham Tertentu Information Disclosure for Certain Shareholders	11828/KS.06.01/ SPT/50056838/2000/05.2024
25	31 Mei 2024 31 May 2024	Berita Acara Risalah Rapat Umum Para Pemegang Saham 2024 Minutes of the 2024 General Meeting of Shareholders	13531/KS.08.02/ SPT/50056838/2000/05.2024
26	21 Juni 2024 21 June 2024	Dokumen Penunjukan KAP/Akuntan Publik Perseroan untuk Audit LKT 2023 Document on the Appointment of the Public Accounting Firm/Public Accountant for the Audit of the 2023 Financial Statements	011614/KS/ SUP/50056838/2000/06.2024
27	27 Juni 2024 27 June 2024	Penyampaian Keterbukaan Informasi Transaksi Afiliasi Dalam Rangka Penyertaan Modal oleh PT Semen Indonesia (Persero) Tbk pada PT Karya Logistik Nusantara Submission of Information Disclosure on Affiliated Transactions in Relation to Capital Participation by PT Semen Indonesia (Persero) Tbk in PT Karya Logistik Nusantara	010327/KS/ SUP/50056838/2000/06.2024

No.	Tanggal Date	Perihal Content	
28	28 Juni 2024 28 June 2024	Keterbukaan Informasi Pemegang Saham Tertentu Information Disclosure for Certain Shareholders	008528/KS.06.01/ SUP/50056838/2000/06.2024
29	28 Juni 2024 28 June 2024	Laporan Hasil Evaluasi Jasa Audit oleh AP dan/atau KAP Report on the Evaluation Results of Audit Services by the AP and/or KAP	012028/AU/ SUP/50056838/2000/06.2024
30	5 Juli 2024 5 July 2024	Laporan Bulanan Registrasi Pemegang Efek Juni 2024 Monthly Report of Securities Holders Registration in June 2024	002905/KS.10/ SUP/50056838/2000/07.2024
31	8 Juli 2024 8 July 2024	Laporan Realisasi Penggunaan Dana Atas Penambahan Modal Melalui Hak Memesan Efek Terlebih Dahulu PT Semen Indonesia (Persero) Tbk Realization Report on the Use of Funds for Capital Increase through Pre-emptive Rights PT Semen Indonesia (Persero) Tbk	008005/KU/ SUP/50048620/2000/07.2024
32	9 Juli 2024 9 July 2024	Penyampaian Dokumen Penunjukan AP dan KAP Submission of the Document on the Appointment of the AP and KAP	006309/KS/ SUP/50056838/2000/07.2024
33	11 Juli 2024 11 July 2024	Tambahan Lampiran Laporan Realisasi Penggunaan Dana Atas Penambahan Modal Melalui Hak Memesan Efek Terlebih Dahulu PT Semen Indonesia (Persero) Tbk Additional Appendix to the Report on the Realization of Fund Utilization from Capital Increase Through Preemptive Rights by PT Semen Indonesia (Persero) Tbk	012710/KU/ SUP/50048620/2000/07.2024
34	6 Agustus 2024 6 August 2024	Laporan Bulanan Registrasi Pemegang Efek Juli 2024 Monthly Report of Securities Holders Registration in July 2024	002906/KS.06.01/ SUP/50056838/2000/08.2024
35	13 Agustus 2024 13 August 2024	Rencana Penyelenggaraan Public Expose Live 2024 Plan for the 2024 Public Expose Live Event	008413/KS/ SUP/50056838/2000/08.2024
36	14 Agustus 2024 14 August 2024	Pemberitahuan Hasil Pemingkatan Tahunan Perusahaan dan Obligasi Berkelanjutan I Tahap II Seri B Tahun 2019 dan Obligasi Berkelanjutan II Tahap I Seri A dan Seri B Tahun 2022 PT Semen Indonesia (Persero) Tbk Notification of the Annual Rating Results for the Company and Sustainable Bonds I Phase II Series B Year 2019 and Sustainable Bonds II Phase I Series A and Series B Year 2022 of PT Semen Indonesia (Persero) Tbk	014714/KS.06.01/ SUP/50056838/2000/08.2024
37	27 Agustus 2024 27 August 2024	Penyampaian Materi Public Expose Live 2024 Submission of the 2024 Public Expose Live Materials	0012527/HM.04/ SUP/50056838/2000/08.2024
38	2 September 2024 2 September 2024	Penyampaian Laporan Hasil Public Expose Live 2024 Submission of the 2024 Public Expose Live Report	013002/HM.04/ SUP/50056838/2000/09.2024
39	7 Oktober 2024 7 October 2024	Laporan Bulanan Registrasi Pemegang Efek September 2024 Monthly Report on Securities Holder Registration September 2024	002007/KS.06.01/ SUP/50056838/2000/10.2024
40	7 Oktober 2024 7 October 2024	Keterbukaan Informasi Pemegang Saham Tertentu Komisaris & Direksi Information Disclosure for Certain Shareholders, Commissioners, and Directors	015907/KS.06.01/ SUP/50000026/2000/10.2024
41	15 Oktober 2024 15 October 2024	Perubahan Nama Kantor Akuntan Publik Change of Public Accounting Firm Name	004514/HM.05/ SUP/50056838/2000/10.2024

No.	Tanggal Date	Perihal Content	
42	22 Oktober 2024 22 October 2024	Penyampaian Informasi Pengunduran diri Komisaris Independen Submission of Information on the Resignation of the Independent Commissioner	008522/SM.18/ SUP/50056838/2000/10.2024
43	23 Oktober 2024 23 October 2024	Laporan Transaksi Afiliasi Affiliate Transaction Report	000723/KU.03.01/ SUP/50056838/2000/10.2024
44	4 November 2024 4 November 2024	Laporan Bulanan Registrasi Pemegang Efek Oktober 2024 Monthly Report on Securities Holder Registration October 2024	007404/KS.06.01/ SUP/50056838/2000/11.2024
45	14 November 2024 14 November 2024	Penyampaian Penjelasan Penelaahan atas Laporan Keuangan Tengah Tahunan 2024 PT Semen Indonesia (Persero) Tbk Submission of the Review Explanation on the 2024 Semi-Annual Financial Statements of PT Semen Indonesia (Persero) Tbk	008914/KU.03.01/ SUP/50056838/2000/11.2024
46	4 Desember 2024 4 December 2024	Penyampaian Mata Acara Rapat Umum Pemegang Saham Luar Biasa Submission of the Agenda for the Extraordinary General Meeting of Shareholders	013604/KS.08.02/ SUP/50000026/2000/12.2024
47	5 Desember 2024 5 December 2024	Laporan Bulanan Registrasi Pemegang Efek Desember 2024 Monthly Report of Securities Holders Registration December 2024	021304/KS.06.01/ SUP/50056838/2000/12.2024
48	6 Desember 2024 6 December 2024	Laporan Bulanan Registrasi Pemegang Efek Monthly Report of Securities Holders Registration	0021304/KS.06.01/ SUP/50056838/2000/12.2024
49	12 Desember 2024 12 December 2024	Pemberitahuan Rencana Rapat Umum Pemegang Saham Luar Biasa Notification of the Plan for the Extraordinary General Meeting of Shareholders (EGMS)	006612/KS.08.02/ SUP/50000026/2000/12.2024
50	27 Desember 2024 27 December 2024	Pemanggilan Rapat Umum Pemegang Saham Luar Biasa Invitation of Extraordinary General Meeting of Shareholders	001727/KS.08.02/ SUP/50000026/2000/12.2024

■ PENGEMBANGAN KOMPETENSI

COMPETENCY DEVELOPMENT

Dalam rangka meningkatkan pengetahuan dan keahlian untuk membantu pelaksanaan tugasnya pada tahun 2024, Sekretaris Perusahaan mengikuti beberapa program pendidikan dan pelatihan sebagai berikut:

To enhance knowledge and expertise in assisting implementation of duties, the Corporate Secretary participates in various education and training programs in 2024, as follows:

Daftar Pendidikan dan Pelatihan Sekretaris Perusahaan Tahun 2024 List of Education and Training Programs for the Corporate Secretary in 2024

No	Program	Tanggal Date	Penyelenggara Organizers
1	Mandatory Basic Safety Training (BST)	25 Maret 2024 25 March 2024	Inhouse
2	Brand Strategy Management	28 Mei 2024 28 May 2024	Inhouse